



Eynsford Parish Council

COUNCILLORS ARE SUMMONED TO THE MEETING OF EYNSFORD PARISH COUNCIL TO BE HELD ON THURSDAY 17th SEPTEMBER 2026 AT 7.30PM AT THE PARISH OFFICE, PRIORY LANE, EYNSFORD

Julvaldi

Clerk

DETAILED AGENDA: MEETING OF EYNSFORD PARISH COUNCIL 17th SEPTEMBER 2026

APOLOGIES FOR ABSENCE

Councillors are asked to approve apologies and reasons given.

CHAIRMAN'S REMARKS

CLERK'S COMMENTS

GOVERNANCE

1) Co-option of a Councillor

Councillors are invited to hear statements from any candidate/s present and to co-opt a councillor to fill the current casual vacancy.

Recommended: That a councillor is co-opted.

2) Declarations of Interest.

Councillors are asked to declare interests and to specify to which items of the agenda they apply.

3) Minutes of the Last Meeting

Minutes of the last full council meeting held on 16th July 2026 and the Additional meeting held on 20th August 2026 are presented for approval.

Recommended: That the minutes are approved

4) Finance Notes

Councillors are asked to approve the finance notes & schedule of payments for the July and August month-ends.

Recommended: That the finance notes and schedule of payments are approved.

5) Outstanding Actions

Councillors are asked to provide any updates on outstanding items.

For information only.

6) Local Government Services Pay Agreement 2026/27

The settlement provides for a 3.3% increase in pay rates and allowances with effect from 1 April 2026. The agreed pay award covers the period from 1 April 2026 to 31 March 2027, and employers are being encouraged to implement the increase as quickly as possible.

Recommended: That the pay agreement is implemented.

7) Neighbourhood Plan Update

Mr Barker will give an update on progress with the Neighbourhood Plan.

For information only.

8) Village Hall Update

Mr Cooke will provide an update on the village hall project.

Recommended: That the information is noted.

9) Licence Agreement - Eynsford Village Hall

Councillors are asked to review to the wording of the licence agreement with Eynsford Village Hall trustees regarding the siting of a shipping container on Harrow Meadow.

Recommended: That any changes are agreed.

10) Public Works Loan – Eynsford Village Hall Project

Councillors are asked to agree to a public consultation regarding taking out a loan of £200,000 over 20 years. Councillors are also asked to agree the format of the consultation.

Recommended:

11) Payment of Funds – Eynsford Village Hall Project

Councillors are asked to agree a system or schedule for the payment of budgeted funds, including grants received, towards the village hall project now that work is due to commence.

Recommended:

12) Community Asset Transfer – Saddlers Park

Sevenoaks District Council have started the process of transferring assets. As previously mentioned, the parish council will be liable for legal costs for the transaction. Councillors are required to agree to the Heads of Terms and to agree whether or not to appoint a solicitor.

Sevenoaks District Council's fees will be £1250 + VAT. Councillors can choose a solicitor to work on their own behalf – either one appointed by SDC (costing approx. £1500 + VAT) or one appointed by ourselves (a quote has been received also for £1500 + VAT).

Recommended:

PLANNING

1) Planning Responses - Delegated Authority

Councillors are asked to note the following planning responses made by the Clerk under delegated authority: These will be available at the meeting.

For information only.

2) Notifications of planning consents/refusals

The Clerk will provide details of any notifications received

For information only.

3) Local Plan Regulation 19

Councillors are asked to agree a response to the Regulations 19 consultation is due which ends 17th September 2026 at 11.59pm. The consultation documents are available at the parish office.

Recommended:.

4) Draft CIL Charging Schedule for Sevenoaks District Council

Councillors are asked to agree a response to the Draft Community Infrastructure Levy Charging Schedule Review. The consultation documents are available at the parish office.

Recommended:

HIGHWAYS & TRANSPORTATION

1) A225 Footpath Project.

Kent Highways have informed the council that works are scheduled to begin on 21st September 2026.

For information only.

2) Highways Improvement Plan

Councillors are asked to agree and prioritise items to be included on the Highways Improvement Plan. Councillors are asked to note that two residents have written to raise the issue of cars parking on and blocking the pavement outside Fernbank. Another has raised safety issues around residents exiting from their properties onto the bend at the bottom of Station Road.

Recommended:

COMMUNITY

1) Police/Crime Report

The Clerk will provide the latest crime figures, and any other information received from the police.

For information only.

2) PSPO

Since the last full council meeting, signage has been put up along Riverside with details of the Public Space Protection Order.

Recommended:

3) West Kent Mediation – Donation Request

West Kent Mediation offers free, impartial support when neighbour, family or community conflict arises. Councillors are asked to consider making a donation towards their services which rely on grants and donations to continue.

Recommended:

OPEN SPACES

1) Football Teams using Harrow Meadow

Councillors are informed that new teams may be using Harrow Meadow on a regular basis this season alongside EFC and RWFC. More details will be provided at the meeting.

For information only.

2) Changing Room Project Update

Mr Cooke will provide an update on the changing room refurbishment project.

Recommended:

FACILITIES & ENVIRONMENT

1) Bus Shelter

Councillors are asked to consider getting quotes to repair or replace the wooden shingles on the roof of the bus shelter outside Gibsons Place.

Recommended: That quotes for the work are sought.

2) Darent & Cray Catchment Partnership

Councillors are asked to agree to being added as a contact to the Darent and Cray Catchment Partnership by South East Rivers Trust. This would be to share information and ideas and to highlight areas of potential collaboration.

Recommended: That the council joins the partnership.