



Eynsford Parish Council

COUNCILLORS ARE SUMMONED TO THE MEETING OF EYNSFORD PARISH COUNCIL TO BE HELD ON THURSDAY 15th OCTOBER 2026 AT 7.30PM AT THE PARISH OFFICE, PRIORY LANE, EYNSFORD

Ilvaldi

Clerk

DETAILED AGENDA: MEETING OF EYNSFORD PARISH COUNCIL 15th OCTOBER 2026

APOLOGIES FOR ABSENCE

Councillors are asked to approve apologies and reasons given.

CHAIRMAN'S REMARKS

CLERK'S COMMENTS

GOVERNANCE

1) Declarations of Interest.

Councillors are asked to declare interests and to specify to which items of the agenda they apply.

2) Minutes of the Last Meeting

Minutes of the last full council meeting held on 17th September 2026 are presented for approval.

Recommended: That the minutes are approved

3) Finance Notes

Councillors are asked to approve the finance notes & schedule of payments for the September month-end.

Recommended: That the finance notes and schedule of payments are approved.

4) Outstanding Actions

Councillors are asked to provide any updates on outstanding items.

For information only.

5) Completion – Annual Governance and Accountability Return 2025/26

The external review of the Annual Governance and Accountability Return for 2025/26 has been completed. A couple of minor technical points have been noted by the auditor that will be explained at the meeting. The completion notice has been publicised as required by law.

Recommended: That the information is noted.

6) Neighbourhood Plan Update

Mr Barker will give an update on progress with the Neighbourhood Plan.

For information only.

7) Village Hall Update

Mr Cooke will provide an update on the village hall project.

Recommended: That the information is noted.

8) Highways Work Payment- Eynsford Village Hall

Councillors are asked to approve payment of a fee for Highways Works relating to the entrance road/junction at Harrow Meadow. The cost will be £7368. This will be paid from the Harrow Meadow Car Park budget.

Recommended: That any changes are agreed.

9) Insurance Claims

Councillors are asked to decide whether or not the council should pursue claims for:

Changing rooms windows damaged by ‘bullets/ball bearings’;

Playground fencing destroyed by arson;

Playground litter bin liner destroyed by arson.

Recommended:

10) Bad Debt

Councillors are asked to agree to writing off a bad debt incurred by a former resident of Fernbank relating to Castlefield Car Park fees. The debt was chased via the Small Claims Court to no avail. The total amount of debt is £115.

Recommended:

PLANNING

1) Report of the Last Planning Committee Meeting.

Councillors are asked to approve the report of the Planning committee, held on 5th October 2026.

Recommended: That the report is approved

2) Notifications of planning consents/refusals

The Clerk will provide details of any notifications received

For information only.

3) Planning Application 26/02252/HOUSE - Robsacks Kennels, Shoreham Road, Eynsford

Councillors are asked to respond to a consultation regarding the demolition of the existing garage, outbuildings, porch and meter housing; the erection of single-storey rear, side and front extensions including new porch, new chimney, internal alterations and upgrading of external appearance.

Also, alterations to the fenestration and roof line.

Recommended:

4) Planning Application 26/02427/DETAIL -Eynsford Village Hall High Street Eynsford Kent DA4 0AA

Councillors may wish to comment on this application regarding details pursuant to condition 7 (Construction Management Plan) of 19/03346/FUL.

Recommended:

5) Sevenoaks Local Plan – Definition of Settlements

Councillors are asked to decide whether to support Fawkham PC's letter to Sevenoaks District Council regarding the inclusion of hamlets and clusters within their definition of settlements and how they are treated in terms of development and the NPPF.

Recommended:

HIGHWAYS & TRANSPORTATION

1) Report of the Last Highways & Transportation Committee Meeting.

Councillors are asked to approve the report of the Highways & Transportation committee, held on 5th October 2026.

Recommended: That the report is approved

2) Parking Enforcement Furlongs Road (Riverside)

Councillors are asked to give an opinion on a proposal by Alexander Farming Ltd to instruct a parking enforcement company to monitor the road in order to deal with people parking/ blocking the road. Other users and residents have been consulted.

Recommended:

COMMUNITY

1) Report of the Last Community Committee Meeting.

Councillors are asked to approve the report of the Community committee, held on 5th October 2026.

Recommended: That the report is approved

2) Police/Crime Report

The Clerk will provide the latest crime figures, and any other information received from the police.

For information only.

3) Defibrillator

A new host has not yet been found for the defibrillator at the village hall. Councillors are asked to consider next steps which might include approaching residents in the centre of the village.

Recommended:

OPEN SPACES

1) Annual Walkabout

Councillors are asked to review the findings of the annual 'walkabout' of parish property/amenities that took place in August and to agree any actions.

Recommended:

2) Benches on Riverside

A member of the public has requested that more benches/seating be put on Riverside green. Councillors are asked to discuss.

Recommended:

FACILITIES & ENVIRONMENT

1) Report of the Last Facilities & Environment Committee Meeting.

Councillors are asked to approve the report of the Facilities & Environment committee, held on 5th October 2026.

Recommended: That the report is approved

2) Tree Work

Councillors are asked to approve obtaining quotes for the outstanding work identified in the Tree Survey in December 2024 (see attached spreadsheet).

Recommended:.

3) Tree Survey

Councillors are asked to agree to obtain quotes for a new survey of trees on parish council owned land. It is recommended that a tree survey is undertaken every 2 years.

Recommended:

4) Thames Water Consultation

Thames Water have launched a consultation on their Strategic Environmental Assessment (SEA) Scoping Report, which forms part of the development of our Water Resources Management Plan 2029 (WRMP29). Councillors are asked to consider a response to the consultation which ends on 27th October 2026.

Recommended: